NORTH OF RIVER SANITARY DISTRICT NO. 1

204 UNIVERSE AVENUE BAKERSFIELD, CA 93308

DIRECTORS
GARY McKIBBIN: PRESIDENT
FRED KLOEPPER: VICE PRESIDENT
STEVEN RUETTGERS
SANDRA MURPHY
MATTHEW HOOKER

PATRICK OSTLY
204 UNIVERSE AVENUE
PHONE (661) 399-6411
FAX (661) 399-2856
EMAIL:postly@norsd.com

AGENDA March 21, 2023

MEETING LOCATION: 204 UNIVERSE AVENUE, BAKERSFIELD, CA: 5:30 P.M.

- 1. Call to order.
- 2. Roll call.
- 3. Public Comment.
- 4. Presentation and discussion of the Draft Sanitary Sewer Master Plan.
- 5. Presentation and discussion of the Draft Financial Plan, Sewer Service Charge & Capacity Fee Study.
- 6. Approval of Resolution No. 23-02 to accept Proposition 218 procedures for proposed rate schedule protest proceedings.
- 7. Approval of Resolution No. 23-03 to accept the Financial Plan, Sewer Service Charge & Capacity Fee Study.
- 8. Appointment of the District Secretary as the Tabulation Clerk for protests submitted during the Proposition 218 process for the proposed sewer service rate increase.
- 9. Approval of the minutes of the regular board meeting on February 21, 2023.
- 10. Approval of financial reports, manager's report, and payment of the general fund warrants.
- 11. Approval of the NHA Advisors proposal for Financial Consulting and Municipal Advisory Services.
- 12. Approval of the Portable Generator Replacement proposal.
- 13. Approval to Award the Force Main #1 Rehabilitation Phase 2 Field Investigation Project.
- 14. Discussion of the WWTP Ad Hoc Committee meeting.
- 15. Discussion of proposed Staffing reorganization.
- 16. Approval of the Operations Superintendent job description and personnel position.
- 17. Approval to add an Office Assistant I personnel position.
- 18. Approval of the revised District Engineer job description.
- 19. Approval of the revised Senior Office Administrator job description.
- 20. Approval of the revised Sewer Collections / Safety Supervisor job description.
- 21. Approval of the revised Office Assistant II job description.
- 22. Approval to add 5% incentive salary for "Lead Operator Responsibilities" to the Grade 5 Operator job description.

Staff reports and other disclosable public records related to open session agenda items are available at 204 Universe Avenue, at the office of the North or River Sanitary District during regular business hours, Monday through Friday, 7:30 AM to 4:00 PM. Any person with a qualifying disability under the Americans with Disabilities Act of 1990 may request that the District (1) make agendas available in appropriate alternative formats, and (2) provide a disability-related modification or accommodation, including auxiliary aids or services, to participate in any public meeting of the Board of Directors. A request for modification or written correspondence to the District Manager at the District's office at least seven days before the public meeting for which the modification or accommodation is requested. The District will attempt to accommodate persons who make requests less than seven days before the public meeting.

- 23. Discussion of the CSRMA Property Program.
- 24. Discussion of the KCERA Employer Contribution Rates.
- 25. Discussion of the Kern County Property Tax Administration Cost.
- 26. Matters of legal counsel.
- 27. Adjournment.